

## Student and Parent/Guardian Acceptable Technology Use Form

The student and parent/guardian must sign and return the section below before the student is given access to the school's internet resource. School personnel may withdraw student internet access at any time.

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Student Name \_\_\_\_\_ Grade \_\_\_\_\_  
(please print)

I understand that access to the St. Frances Cabrini School technology resources is not private and that the school will monitor my activity on any of those resources including the computer system, e-mail and files, but not limited to these particular resources

I have read the regulations on the other side of this document and discussed them with my parent/guardian and agree to abide by their provisions. I understand that violation of these provisions may result in suspension or revocation of system access. I also understand that any actions taken through the school network that are in violation the school disciplinary code will be handled in accord with the code and that appropriate legal authorities may be contacted if there is any suspicion of illegal activity.

(If the student is too young to read the Regulations on Student Acceptable use of the school technology resources, the parent/guardian is asked to provide assistance in understanding.)

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

### Parent or Guardian

I have read the regulations on the other side of this document and agree to the regulations for the use of the school's technology resources and have discussed them with my child. In consideration of the privilege of my child using the school's electronic communications system, including but not limited to the intranet, internet access, fax, e-mail, stand alone computer, and telephone, and in consideration of the privilege of having access to the public networks, I hereby release the school, its operators, and any institution with which they are affiliated from any and all claims and damages of any nature arising from my child's use of, or inability to use, the system, including, without limitation, the types of damage identified in the school's policy and administrative regulations.

I give permission for my child, \_\_\_\_\_, to participate in the school's electronic communications system, including the internet, and certify that the information contained on this form is correct.

Parent/Guardian name: (please print) \_\_\_\_\_

Signature of parent or guardian \_\_\_\_\_ Date \_\_\_\_\_

Home Address: \_\_\_\_\_

Home Phone number \_\_\_\_\_ Other phone number \_\_\_\_\_

## **REGULATIONS FOR STUDENT ACCEPTABLE USE of SCHOOL TECHNOLOGY RESOURCES\*\***

(Including, but not limited to the intranet, internet access, fax, e-mail, computer and telephone)

**Purpose:** St. Frances Cabrini School provides technology resources to its students and staff for educational and administrative purposes. Our goal is to promote education excellence by facilitating resource sharing, innovation and communication with the support and supervision of parents, teachers, and support staff. The use of these technology resources is a privilege, not a right.

With access to technology resources and people all over the world comes the potential availability of material that may not be considered to be of educational value in context of the school setting. St. Frances Cabrini School firmly believes that the value of information, interaction, and research capabilities available outweighs the possibility that users may obtain material that is not consistent with the educational goals of the school.

Proper behavior, as it relates to the use of computers and other school technology resources, is no different than proper behavior in all other aspects of school activities. All users are expected to use the computers and computer networks in a responsible, ethical, and polite manner. The following is intended to clarify those expectations as they apply to computer and network usage and is consistent with school policy.

**The student and parent/guardian must sign an internet use agreement before the student is given access to the school's internet resource.** (These forms are sent home at the beginning of each school year.) **School personnel or the parent/guardian may withdraw student internet access at any time.**

**Regulations:** Improper use of the St. Frances Cabrini School Technology Resources is prohibited. Uses that are prohibited include, but are not limited to:

1. Violating students' right to privacy/confidentiality.
2. Attempting any unauthorized access to any computer system.
3. Downloading unacceptable materials.
4. Re-posting personal communication without the author's prior consent.
5. Violating copyright law.
6. Using the school's technology resources for financial gain, credit card fraud, electronic forgery, other illegal activity and for political purposes.
7. Downloading, installing or storing software or files on a school computer without the approval of appropriate school personnel.
8. Changing or attempting to alter any configuration, program, password on any computer.
9. Using a school computer without knowledge/approval of school personnel responsible for the computer.
10. Using inappropriate language, pictures, gestures in any form on the internet.
11. Using the internet for entertainment or limited self-discovery function.
12. Using the internet for unauthorized purchases.

**General Information:** The internet is a worldwide telecommunications network that allows millions of computers to exchange information, is accessible to students. The school has the right to place reasonable restrictions on the material accessed or posted throughout its system.

The school provides internet access to students as a means to facilitate resource sharing, innovation, and communication. Information gathered from the internet is viewed in the same manner as other reference material in the school; such resources enhance the learning environment.

School personnel provide guidance to the student in internet use and monitor the program to the best of our ability as a regular instructional activity. Controlling all materials on a global network is impossible, and an "industrious" user may discover inappropriate information or perform inappropriate actions in spite of adult supervision. Therefore, the school encourages parents to have a frank discussion with their children about Catholic Christian values and how those beliefs should guide student activities while using the internet.

School Personnel will:

- Teach proper techniques and standards for internet participation.
- Guide student access to appropriate areas of the internet.
- Assure that students understand that misuses of the internet could result in loss of access privileges.
- Monitor related concerns ...privacy, software policy, copyright laws, e-mail etiquette, approved/intended us of the school's internet resource sources.

**\*\*This policy can also be found on page 22 of the SFC School Handbook.**